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Archives: Principles And Practices



Synopsis

Whether you have hands-on or managerial involvement with an archival collection, you need up-to-date, practical guidance written specifically for 21st century archivists. Divided into four easy-to-follow parts, this authoritative handbook from experienced archivist Laura A. Millar addresses the contextual, strategic, operational, and practical issues associated with creating an archival program. Millar covers the critical topics you need to know to improve your professional skills, including: Establishing principles, policies, and procedures; Managing day-to-day operations; Caring for different types of archival materials; Enhancing outreach and public access; Ensuring the growth and sustainability of the institution and its services. This new title is essential for anyone involved in collecting, curating, and managing archives because the accessible, jargon-free language provides both novice and experienced professionals with a clear outline of all the fundamental principles and practices in the field.

Book Information

Paperback: 256 pages

Publisher: Neal-Schuman Publishers, Inc.; 1 edition (August 31, 2010)

Language: English

ISBN-10: 1555707262

ISBN-13: 978-1555707262

Product Dimensions: 6.1 x 0.7 x 9.2 inches

Shipping Weight: 6.4 ounces (View shipping rates and policies)

Average Customer Review: 4.0 out of 5 stars [See all reviews](#) (2 customer reviews)

Best Sellers Rank: #721,344 in Books (See Top 100 in Books) #42 in [Books > Politics & Social Sciences > Social Sciences > Library & Information Science > Academic Libraries](#) #248 in [Books > Politics & Social Sciences > Social Sciences > Library & Information Science > Library Management](#) #329 in [Books > Textbooks > Humanities > Library & Information Science](#)

Customer Reviews

I'm a graduate student working on my Library Science degree. This book was the main text for my Archives and Management class. It provided a good introduction to the topic of archives. Millar offers examples from her experience as a Canadian, but she also presents general principles which are applicable to all Western archivists. Easy to read, the examples were relevant, and the content was informative.

Recommend as a source to use if necessary. I didn't really read it for class. However, it served as great reference material

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